



Dear Princess Elizabeth Families,

As many of our families are aware, the kiss and ride area for both drop off and pick up can become quite congested and often overflows onto Scholfield Avenue causing major traffic and safety concerns. Over the past school year we had representatives from the bussing department and site development to determine a more effective plan with student safety at the forefront. You will notice some significant changes that have occurred over the summer and there will be some changes put into effect for the first day of school.

What will be different:

- Kiss and Ride drop off for all students will be moved to Paul St. (This is where busses use to drop off and pick up students) The front of the school will be solely used for bus drop off and pick up
- Kiss and Ride will begin at 8:50 am - 9:05 am in the mornings and from 3:25 pm - 3:40 pm in the afternoons. No students should be dropped off prior to 8:50 am
- There is a new gate that has been added where students will enter onto the school property, along with a tarmac path
- Staff will be present to help students into the playground
- Any students in KDG or Grade 1 will be asked to wait with staff then walk over to their play area before school, much the same as we would do when they were dropped off by the bus in the same area.
- All busses will be using the lanes at the front of the school - this means that between times of 8:45-9:05 and 3:15-3:40 the front will be solely used by busses - all kiss and ride students will be dismissed to the Paul street kiss and ride area
- If you need to get your child early or have an appointment it would be best to make pick ups prior to 3 pm and avoid the times when the buses will be outside. There will be times when this is not possible and we will accommodate.

Procedure for kiss and ride drop off:

- Pull up to the gated entrance along the fence on Paul st.
- A staff member will be nearby that will come to the vehicle to help your child exit and escort them safely to the playground
- Please ensure your child is ready to leave the car. For example, a backpack is easy to grab, coats on, masks on etc. and goodbyes and kisses done before you get in the car to save from parents having to exit the vehicle.

- It is also suggested that if possible students exit using the door closest to the fence
- The goal is to save you from having to exit your vehicle if possible and to speed up the efficiency of the process.
- Once your child has exited please then you may pull away
- If you are waiting and can move up 'to close the gap' between you and the car ahead, please do so to prevent a backlog onto the road
- **NO ONE SHOULD BE PARKING IN THE KISS AND RIDE AND LEAVING THEIR VEHICLE**
- **The driveway into our back staff parking lot should also not be blocked**
- Please only get out of your vehicle if you have a small child that requires help getting out of a car seat.

PROCEDURE FOR KISS AND RIDE PICK UP

- Again no cars should be parked and vacated along the north side of Paul street. If you need to park and vacate your vehicle kiss and ride is not for you and you should park on a neighboring side street where parking is allowed so you can walk over to get your children
- Please pull up along the edge of the fence on Paul st. The first car can pull up approximately 10 meters from the stop sign at Paul St and Camrose. Please do not pull up right to the intersection. At 3:25 we will begin walking our kiss and ride students outside.
- Staff will walk your child down to your vehicle once they see it.
- Pick up can be staggered, so please do not feel you need to be there early. Even waiting an extra 5 minutes to enter the kiss and ride can ease congestion. We have staff helping until 3:40 each day so we have plenty of time to ensure your children get safely to your car.
- Once your children are in your vehicle please exit safely down Paul st so other cars can move up.
- Please stay in your vehicles unless you have a small child that needs support buckling into car seats etc.

This will take some time for all families to get used to. We will have extra staff supervising until we have it running smoothly.

Walking to school pick ups and drop offs:

- Please remember that before school no parents/guardians are permitted on the playground. This is to ensure safety and allows for staff to monitor who is on the playground
- Students can be walked to the gates near the playground, the entrance off Paul or the entrance near the portables
- At the end of the day any parents/guardians of primary students may enter the playground to get their child. Please do not enter the playground until the dismissal bell at 3:25 pm
- All order students will be dismissed from their classes out the appropriate doors to either walk home or meet you in a predetermined location

